

RTI Application Form

FORM 'A'

See Rule 3(1)

I. D. No.....

(For Office Use Only)

To

The Public Information Officer/

Assistant Public Information Officer

1.Full Name of The Applicant : _____

2.Father Name/Spouse Name : _____

3.Permanent Address : _____

: _____

: _____

4.Correspondence Address : _____

: _____

: _____

5.Particulars of The Information Solicited : _____

a) Subject Matter of Information (*) : _____

b) The period to which information relates (**): _____

c) Specific Details of Information required (***) : _____

d) Whether information is required by Post : _____

or in person (the actual postal fees shall be : _____

included in additional fee in providing the information)

e) In case by Post (ordinary/registered : _____

or speed post)

6.Is this information not made available by : _____

public authority under voluntary disclosure?

7.Do you agree to pay the required fee? : _____

8.Have you deposited application fee? : _____

(If Yes, Details of such deposit) : _____

9.Whether belongs to below Poverty Line category? : _____

(If yes, you furnished the proof of the same with

application?)

Place:

Signature of Applicant

Date:

(*) Broad Category of the subject to be indicated (such as grant of government service matters/Licenses etc.)

(**) Relevant period for which information is required to be indicated.

(***) Specific details of the information are required to be indicated.

Name of the Department or Public Authority

FORM “B”
[See rule3 (2)]

Acknowledgement

Office of the State Public Information Officer

Received the application form from

Mr/Ms : _____

Address : _____

Seeking information on(Subject to be specified) : _____

Vide Diary No.: _____Dated:_____

Place
Date

Full Name of State Public Information Officer/
State Assistant Public Information Officer

Designation and Seal